

EXEMPTION POLICY

Version: 2	Reviewed on: 31/10/2022
Responsible Person: Charlene Smith	Approved by Board on: 31/10/2022
Position: President	

APPLICABILITY

This policy applies to all Board, Sub Committees, Affiliated Members and their Members. All volunteers, spectators and other participants of Success Netball Association Activities.

CHANGES TO THIS POLICY

This Policy may be cancelled, amended, or supplemented by the Association as and when it sees fit. Any variation will be emailed to Clubs and Entity Teams by the Association and uploaded to our website. The Association will review this policy on a regular basis to ensure that it remains effective in supporting the objectives and strategic direction of the Association, and to ensure ongoing best practice.

INTENT OF POLICY

Provides the process by which a Club, on the behalf of a playing member, may apply for a variation to a current SNA Policy. It outlines the process involved in the application and the minimum requirements for any variation to current policy to be considered. This may apply to any SNA policy including, but not limited to, those relating to:

- Age eligibility (playing up or down)
- Playing uniform
- Jewellery (medical or religious)
- Splints and other wearable medical items
- Finals eligibility

THE POLICY

1. Any Club who wishes to apply for an exemption to current policy must do so in writing to the Association.
2. The request should come from a club official and on the Exemption Form and must include:
 - a) The exemption being requested, and
 - b) The reasons for the exemption
 - c) Supporting information to assist with decision making: (but not limited to)
 - i) Age
 - ii) Height
 - iii) Playing experience
3. All applications must be accompanied by supporting documentation where relevant, such as:
 - a) A letter from a medical professional (where applicable);
 - b) Images of the uniform, splint or wearable medical item, or jewellery item to be considered for exemption, and;

- c) Actions that will be taken to minimise related risk.
- 4. Where an exemption is being requested relating to Netball Australia's NetSetGO participant categories, additional information may be required to support the application, as determined by the SNA Board.
- 5. All applications must come from the participant's Club, and not from an individual member.
- 6. All applications for an exemption must be submitted to the Association prior to the cut-off for team nominations prior to the commencement of the season.
- 7. A short notice exemption may be considered by the Association in the following circumstances:
 - a) Where the application relates to a change of circumstances that has occurred to the relevant participant who previously did not require an exemption, or;
 - b) Where the application relates to a new player to a nominated team, or;
 - c) Where the application does not relate to age eligibility, or;
 - d) At the discretion of the SNA Board.
 - e) All short notice exemption applications must be made as soon as possible after the Club becomes aware of the circumstances, SNA Board may decline to consider the application.
 - f) The SNA Board cannot guarantee the provision of a decision on a short notice exemption application prior to the next Competitions or to the next match in which the participant wishes to play.
 - g) Verbal short notice exemption applications may only be made on a match day under extreme circumstances.

PROCEDURE

- 8. The decisions for exemption requests will be made as follows:
 - a) For age eligibility – by the SNA Board
 - b) For playing uniform - by the SNA Board
 - c) For jewellery (medical or religious) - by the SNA Board
 - d) For splints and other wearable medical items - by the SNA Board
 - e) For finals eligibility - by the SNA Board
 - f) For anything else – by the SNA Board
- 9. Where the SNA Board requires assistance with their decision, they may seek guidance from the Board or an alternative Sub Committee.
- 10. On receipt of an application:
 - a) SNA Administrator will forward a copy of the letter and the accompanying documents to the SNA Board.
 - b) The SNA Board will consider the application within 48 hours
 - c) The SNA Board will inform the SNA Administrator of the decision and any relevant information to be communicated to the applying Club.
 - d) The SNA Administrator will inform the applying club of the decision in writing.
 - e) If the application is approved, the club / team / player in which the exemption applies is responsible for retaining a copy of the decision in writing from SNA to be produced should a query arise on match day.

11. On receipt of a short notice application:
- a) A decision will be made on whether to consider the application, with consideration being given to:
 - i) The level of urgency related to the application.
 - ii) How soon the Club was aware of the need for the exemption.
 - iii) The availability of the SNA Board to provide a decision within the time required.
 - b) Where the application is made in writing:
 - i) The SNA Administrator will forward a copy of the letter and the accompanying documents to the SNA Board.
 - ii) The SNA Board will consider the application.
 - iii) The SNA Board will inform the SNA Administrator of the decision and any relevant information to be communicated to the applying Club.
 - iv) The SNA Administrator will inform the applying Club of the decision in writing.
 - v) If the application is approved, a notation will be made on the appropriate team card reflecting the approval of a permit, along with the date that the permit was approved.
 - c) Where the application is made verbally:
 - i) A reasonable effort will be made to convene the SNA Board to consider the application.
 - ii) The SNA Board will consider the application only in extreme circumstances.
 - iii) The SNA Board will inform the SNA Administrator of the decision and any relevant information to be communicated to the applying Club.
 - iv) The SNA Administrator inform the applying Club of the decision verbally at the time of the request, and subsequently in writing.
 - v) If the application is approved, a notation will be made on the appropriate team card reflecting the approval of a permit, along with the date that the permit was approved.

PRIVACY

12. Since the information in any supporting documentation may be of a sensitive nature, all efforts will be made to limit access to this information.

BREACHES OF THE POLICY

13. If a Club fails to acquire an exemption for a player and that player takes the court in breach of this Policy, the matter will be dealt with by SNA Board by:
- a) Contacting a Club official to determine whether an exemption can be applied.
 - b) Where player safety is of concern, having the relevant player leave the court and not return to play until the breach has been resolved.
 - c) Where the breach is considered significant by the SNA Board, under the rules referring to playing an ineligible player in the [Competition Handbook](#).



Success Netball Association
359 Hammond Road, Success WA 6164

RELATED DOCUMENTS

[Competition Handbook](#)

[Exception Form](#)