



## How to Complete the Scorecard

Scorecards will be pre-printed before each game. They will be available for collection at the SNA Office. Names will be recorded from team lists in Play HQ.

Players not correctly registered in Play HQ will not print on the scorecards and **cannot take the court unless the correct registration process has been completed.**

Please cross out players not competing in the game and add additional players, clearly noting next to their name **IN THE FILL-IN SECTION** one of the following:

**PU** - Playing Up, **NR** - New Registration or **SGV** - Single Game Voucher

(Single Game Vouchers are for players playing for 1 game only – not currently registered to SNA)

Divisions, Date, Time, Court, Round and Team Name will be pre-populated

Players correct names and positions **must** be recorded for who played in each quarter, ie GS, WA, WD. **Ticks and crosses are not permitted**  
Record injured players with the quarter number that player was injured on the reverse of the scorecard

Not required to be completed  
Will not usually be crossed out

Record each centre pass with an initial after the Umpire has blown their whistle to restart play

For each goal scored, mark off the number with a diagonal line through the box

At the end of each quarter, record the **progressive** score of each team in the quarter boxes

Record final Goals Scored

Captains, Scorers, Timers, and Umpires from both teams are to write their name on the Scorecards **after** the game.

The scoring team is to return to the SNA Office, immediately after the game.

It is the responsibility of the scoring team to ensure the scorecard is completed correctly.

**Team mentioned first in the fixtures scores, the other the Timekeeper.**

**Scorers and Timers must sit / stand together in the allocated boxes**

**Scorecards are the official record of the game and need to be correct.**

**Use reverse side of scorecard for any notes regarding the game including caution, warning and expulsions.**

SGVs are available from SNA Office on game day or prior via the following link

<https://forms.gle/m8m5B5hm1kwWNSXcA> All SGVs must be attached to the score card.